



Exhibitor Insurance

As a sponsor benefit, ViVE will be including liability insurance which meets all insurance requirements for ViVE 2025. This benefit only applies to the exhibitor contracted directly with ViVE. Exhibitors are **not** required to submit their own compliant insurance.

Exhibitor Appointed Contractor (EAC)

Exhibitor Appointed Contractor (EAC) is an outside contractor hired by the exhibitor for any services used other than the in-house general contractor that ViVE uses.

If you use T3 Expo and/or Music City Center (MCC) exclusively for all services related to the installation and dismantle of your booth, the EAC form is not required. If your company plans to use a firm which is not the official service contractor as designated by ViVE, please complete the EAC form and email both the form and the COI to orders@t3expo.com by **Wednesday, January 15**.

EACs will only be allowed access to the show floor during exhibitor move-in and move-out dates/times. EACs will be required to pick up their wristbands onsite at the ViVE EAC check-in desk located near the show floor in order to gain access to the floor. If an EAC needs access to an exhibitor's space at any other time, the exhibitor will need to register the EAC for a ViVE event badge.

Exhibitors and EACs must abide by all show rules and regulations as outlined in the [Exhibitor Rules & Regulations](#) and Exhibitor Kit and maintain appropriate insurance coverage.

Certificate of Insurance (COI)

EAC must maintain the following insurance from the first day of their move until the last day of their move out at ViVE. No access to the floor will be granted without insurance coverage. Such insurance shall include contractual liability and product liability covered with the following limits:

- a. This General Liability insurance shall include limits of liability of not less than \$1,000,000 Each Occurrence combined single limits for bodily injury and property damage, \$1,000,000 General Aggregate limit, \$1,000,000 Personal Injury limit, and \$1,000,000 Products-Completed Operations Aggregate limit;
- b. Commercial Automobile Liability insurance for all owned, non-owned and hired vehicles in amounts not less than \$1,000,000 each accident for bodily injury and property damage, and including loading and unloading hazards;
- c. Worker's Compensation, insurance within statutory limits and, Employers Liability Limits of not less than \$1,000,000 each accident, \$1,000,000 disease - each employee and \$1,000,000 disease - policy limit
- d. Such additional insurance that Licensor may require in its discretion from time to time.
- e. The policies must name HLTH, Inc. and T3 Expo, LLC as additional insured.